

STEPS FOR APPROVING A FISH PROCESSING PLANT COR:

1. The Utah Department of Agriculture and Food (UDAF) will send you a COR application. It is to be completed and the facility approved by UDAF Regulatory Services.
2. The UDAF will review your completed application. If incomplete, it may be returned to you and any deficiencies will be outlined.
3. The facility shall be inspected by the UDAF Fish Health Program and the UDAF Division of Regulatory Services prior to COR approval. The fish health inspection will concentrate on discharge of wastewater, waste product disposal, and on fish transfer history.
4. Once approved the facilities that process fish for human consumption shall be inspected at least annually by the UDAF Division of Regulatory Services. The present contact is Doug Pearson (801-538-7144).
5. Final deposition of the COR will be issued in writing by the UDAF within 10 working days. Renewal applicants may continue fish processing activities during the application renewal period.
6. After issuance of the COR, processing is authorized and may begin for new facilities. Operating facilities need the COR for legal operation..

NOTICES

1. Discharge of wastewater into local public waters near your fish processing plant is illegal when fish, fish parts, or fish waste products are in the discharged water. **Law requires fish waste products, i.e., cysts, carcasses, viscera and wastewater shall be incinerated, buried with quick lime, composted, digested or disposed of by means acceptable to the Department to deter the spread of pathogens by water or animals. Placement of dead fish, fish parts, or fish waste products from a fish processing plant into public waters is illegal (R58-17-13(G,H)).**
2. It is the responsibility of the applicant to be aware of and abide by local, state, and federal laws and requirements concerning sanitation and health, water use, wetlands, habitat protection, fish and wildlife protection, and aquaculture.
3. Before the COR is issued, the UDAF must approve any changes to your plans. This may require filing a new application.
4. According to the Aquaculture and Fish Health Rule (R58-17), UDAF officials may inspect your records and facility during reasonable hours.
5. Basic state and federal health requirements for a fish processing plant shall be followed, and necessary food handling permits obtained.
6. All fish processing plant operators are required to complete an annual report and return it with the completed COR renewal form. The annual report form is obtainable from UDAF (801-538-7029).

CERTIFICATE OF REGISTRATION (COR) APPLICATION
UTAH DEPARTMENT OF AGRICULTURE AND FOOD
FISH PROCESSING PLANT (R58-17-4)

Initial Application? Yes ☐ No ☐

Renewal Application? Yes ☐ No ☐

FILL OUT COMPLETELY AND LEGIBLY

1. APPLICANT (Name and complete address)

2. ADDITIONAL INFORMATION

Home phone:
Business phone:
Fax:
Email:

3. TYPE OF PROCESSING PLANT

Species of fish, invertebrates or aquatic animals processed

Number of processing plants

(If you have more than one facility separated by more than ½ mile, a separate application is required for each.)

4. LOCATION OF FACILITY (for initial applications only unless your site has changed location)

(This information is available from the county recorder.)

INCLUDE A SITE MAP (hand drawn or photo)

Township _____ County _____

Range _____ Local River Drainage _____

Section _____ UTM Coordinates (if known) _____

5. SITE DESCRIPTION

Size of plant _____ Elevation _____

Has this plant/site been remodeled or changes made since last COR? Yes ☐ No ☐

Are live aquatic animals present (held) at plant site? Yes ☐ No ☐ Are aquatic animals present in water source? Yes ☐ No ☐

If so, what species?

Type of holding structure _____ Size of holding structure _____

Water source _____ Fish temperature at processing _____

For renewal applicants, fin fish processors: If no changes have occurred to water source, ignore this section.

6. WATER SOURCE

Artesian well ☐

Privately owned ☐

Open spring ☐

Pumped well ☐

Public surface ☐

Other ☐

Domestic ☐

Covered spring ☐

Chemicals used? Yes ☐ No ☐

Specify _____

7. COMMERCIAL WASTE WATER DESTINATION (destination of the water after leaving the facility)

Private Septic System ☐ City Septic System ☐ Other ☐ (specify) _____

How is processed water treated before and after it leaves the facility? _____

8. HISTORY

Where did the aquatic animals come from?

Do they arrive at the plant live ☐ or dead ☐ ? Indicate species that arrive live _____

Have they been previously treated with medications or drugs? Yes ☐ No ☐

If so, specify _____

*(A signed statement from the owner/operator of the finfish being processed is required to verify that fish are free of any drug treatments in the past).

What is the method of killing the aquatic animals? _____

What are the destinations of the finished product? _____

9. FISH AND CYSTS

What is the approximate poundage processed each month _____ and each year _____

How and where do you dispose of waste products after processing?

(Unused fish products and cysts are waste products.)

10. SANITATION

Describe means of disinfecting equipment, cysts, and/or food prep surfaces.

If equipment is used for purposes other than processing, explain

(For finfish processors only) Cite verification of food code training. (e.g. food handler permit, HACCP training, other)

11. TYPE OF PROCESSING (Final Product)

Smoked	<input type="checkbox"/>	Fresh	<input type="checkbox"/>	Frozen	<input type="checkbox"/>	Canned Cysts	<input type="checkbox"/>
Jerky	<input type="checkbox"/>	Brine	<input type="checkbox"/>	Canned	<input type="checkbox"/>	Bagged Cysts	<input type="checkbox"/>
Spread	<input type="checkbox"/>	Other	<input type="checkbox"/>	(Explain)			

12. CONTACTS (for initial applications only)

It is the responsibility of the applicant to comply with local, state and federal health laws and regulations. These include food inspection, food handling, water (source) testing, septic system approval, daily water usage, total water discharge and waste product disposal.

Please indicate contacts in relation to the above mentioned items:

County Health Department

Name _____ Phone _____ Date _____

13. INITIAL SITE APPROVAL (Finfish Processing Plants Only.)

Name _____ Title _____ Date _____
Utah Department of Agriculture and Food, Regulatory Services

14. FINFISH PROCESSORS ONLY

Enclosed is legal tender in the amount of \$150.00 for COR fee payment.

Make check payable to: **UTAH DEPARTMENT OF AGRICULTURE & FOOD**
Submit application and fee to: **FISH HEALTH PROGRAM, PO BOX 146500**
SALT LAKE CITY UT 84114-6500

Cashing your check or accepting money from you neither implies issuance or denial of a COR.

15. CERTIFICATION

I hereby state that I am familiar with and will abide by the rules pertaining to the activities applied for and pertinent sections of the Utah code. I further certify that the information submitted in this application for a COR is complete and accurate to the best of my knowledge and belief. I verify that the processed fish are free of any drug or chemical treatments in the past. I understand any false statement herein may result in the application being denied. I accept all liability resulting from any activity associated with this COR. I agree to all terms and notices pertaining to this COR application.

Applicant signature _____ Date _____

16. APPROVAL:

Name _____ Date _____
Utah Department of Agriculture and Food, Fish Health Program